

Mutual Aid Box Alarm System Division #32

SPECIAL OPERATIONS TEAMS DIRECTIVE #2 **Hazardous Materials Emergency Response Team** 1st Edition

1.0 PURPOSE

In accordance with Article X of the MABAS Division #32 Bylaws this directive outlines the organization and operation of a Division Hazardous Materials Emergency Response Team (HAZ-MAT Team).

The Division #32 Hazardous Materials Emergency Response Team shall operate as a technician level emergency response organization and shall comply with 29 CFR 1910.120 *Hazardous Waste Operations and Emergency Response* at a minimum. Other performance standards may be referenced and enacted regarding management and operation of the team as long as they are equal or more stringent than 29 CFR 1910.120.

2.0 SCOPE

The Division #32 Hazardous Materials Emergency Response Team shall consist of personnel and equipment owned and/or issued to MABAS Division #32 member departments and subsequently consolidated into a response organization that, upon request, shall respond to assist stricken jurisdictions intra-division, inter-division, or inter-state. The team shall endeavor to accept prolonged deployment under the direction of MABAS-Illinois.

Deployment of the HAZ-MAT Team shall be coordinated by the Division #32 Incident Management Team in conjunction with the HAZ-MAT Team Leaders.

3.0 BACKGROUND

By the year 2000, threat of terrorism in Illinois became a statewide issue and in response the Governor of the State of Illinois created and appointed the Illinois Terrorism Task Force to, among other things, make plans for state response to terrorist attack if one were to occur. The subsequent planning empowered the Mutual Aid Box Alarm System to manage the fire service resources of the state and make provisions for specialized response such as hazardous materials emergency and technical rescue response to all areas of Illinois in a timely fashion. In response to this initiative the fire departments of St. Clair and Monroe Counties banded together in October 2001 and chartered MABAS Division

#32. From its very beginning the Division participated in the MABAS special response team program and it plans to continue that participation for the foreseeable future.

4.0 TEAM MEMBERSHIP and ORGANIZATION

4.1 Member Appointment

Persons meeting the listed minimum qualifications may apply for HAZ-MAT Team membership by submitting an official written application to any member of the Division Board of Directors. Appointments are made according to Article X of the MABAS Division #32 Bylaws. All members shall serve at the pleasure of the Division Board of Directors.

- Member of a MABAS Division #32 department
- Successful applicants shall be of good personal character and void of moral turpitude
- Documented authorization of department membership and permission of the applicant's Chief/supervisor to serve on the team.
- Documentation of provision of workers compensation insurance from the applicant's employing fire department
- Documented compliance with the minimum physical requirements as stated in 29 CFR 1910.120(q)(9). Cost associated with medical surveillance shall be at the expense of the applicant's employing fire department.
- Certification of training to the Hazardous Materials Technician level according to 29 CFR 1910.120(q)(6)(iii)

4.2 Probationary Member Appointment

The Division Board of Directors may, at its discretion, appoint probationary members who meet all minimum qualifications for membership except certification at the Hazardous Materials Technician level. Applicants seeking probationary membership shall possess training certification at the Hazardous Materials First Responder Operations level according to 29 CFR 1910.120(q)(6)(ii) and shall seek training certification at the Hazardous Materials Technician level according to 29 CFR 1910.120(q)(6)(iii) within one year of appointment.

4.3 Team Organization

Prior to the January meeting of each year, the Division Board of Directors shall appoint a Team Leader and an Assistant Team Leader of the HAZ-MAT Team. The appointment terms shall be for one year. The HAZ-MAT Team Leaders shall be responsible for the management of the team and shall develop the rules, procedures, and guidelines necessary for compliance with 29 CFR 1910.120, MABAS-Illinois requirements, and any other standards or requirements deemed necessary by the Board of Directors. All team rules, procedures, and guidelines shall be approved by

the Division Board of Directors. The Team Leaders shall present a report of team activities at each regular Division meeting.

5.0 TEAM ACTIVATION

A request for the Division #32 Hazardous Materials Emergency Response Team may be received from a Division #32 Department, another MABAS Division, MABAS Red Center, or a Missouri dispatch center.

- The request may be taken by the primary dispatch center at O'Fallon Public Safety Dispatch, the Division Operations Center, or an IMT member, via telephone, e-mail, or radio.
- The request taker shall take the request and get a call-back number.
- O'Fallon Public Safety Dispatch shall dispatch the Division #32 IMT and communicate the request to team members.
- The IMT primary operations center may be activated and staffed.
- All initial response communications shall comply with the MABAS #32 IMT procedures.
- A team member shall call the requesting agency and take all pertinent information.
- The IMT shall consult the HAZ-MAT Team deployment plans and have the appropriate personnel and equipment dispatched to a designated staging area.
- An IMT member may meet the HAZ-MAT Team units at the designated staging area, coordinate the response, and lead it to the incident staging area.

6.0 EXPENSE REIMBURSEMENTS

Expense reimbursements for training and/or deployments from governmental units such as MABAS- Illinois, the Illinois Emergency Management Agency or the Federal Emergency Management Agency shall be requested and dispersed according to the local policy of a team member's employing fire department. Coordination of such requests and subsequent disbursements shall be the joint responsibility of the Team Leader and the Division Secretary/Treasurer.

7.0 TEAM EQUIPMENT

7.1 Ownership

Special vehicles and equipment are required by the HAZ-MAT Team to function effectively. MABAS- Illinois and MABAS Division #32 may own certain vehicles and equipment required by the Team. These vehicles and equipment shall be assigned and operated according to MABAS Division #32 Policy and Procedure Statement #1. Some vehicles and equipment required by the Team may be owned and operated by member

departments and voluntarily committed to the Team when they are required by the Team.

7.2 Inspection

The Team Leader or his designee shall inspect **all** vehicles and equipment assigned to Team use no less than annually to insure the availability and viability of the vehicles and equipment. The Team Leader shall insure that all the vehicles and equipment meet all requirements and standards adopted by the Board of Directors and any deficiencies shall be reported to the Board for their remedial action.

8.0 TEAM MEETINGS

Regular meetings shall be scheduled and held at the direction of the Team Leaders for the purpose of training and coordination of team activities.

9.0 ADOPTION

This first edition of this directive was adopted by MABAS Division #32, according to Bylaws Article X, at its regular meeting on Thursday, March 30, 2006. The second edition was adopted on Thursday, July 22, 2010, the third edition on Thursday, September 27, 2012, and the fourth on Thursday, July 24, 2014.